**Regular Meeting**

**Thursday, November 3rd @ 6 p.m.**

**USDA Office – Hardin, MT**

1. **Call to Order:** The Big Horn Conservation District board meeting was called to order by Chairman Roy Neal at 6:10 p.m. on Thursday, November 6, 2023 at the USDA Office in Hardin, Montana. Vice Chairman Steve Schanaman, and supervisors Phillip Miller, Kent Murdock and Austin Pitsch were also present and administrator Kylie Martin were also present.
2. **Public Comment:** As there was no response to call for public comment, the chairman proceeded with the meeting.
3. **Approval of Minutes:**  Kylie Martin pointed out that she had missed filling in the segment about Corrina Kirschemann-Kuntz’s proposal at the October Meeting. A motion to approve as amended was made by Phillip Miller and seconded by Kent Murdock.
4. **Officers’ Report:**
   1. Treasurer
      1. Dan Lowe was unable to make the meeting, therefore Administrator Kylie Martin read through the following account balances: County Account = $15,922.45, Checking Account = $96,909.19, and Certificate of Deposits = $16,419.20. The following bills were also presented:
         1. Dan Lowe RC & D $134.55
         2. Kylie Martin Fly Creek Mileage $149.50
         3. Jerry Lunde Meeting Miles $2963.40
         4. Phillip Miller Meeting Miles $292.50
         5. Kent Murdock Meeting Miles $280.80
         6. Roy Neal Meeting Miles $362.70
         7. Steve Schanaman Meeting Miles $118.30
         8. Austin Pitsch Meeting Miles $50.70
         9. MT Dept of Rev MT Withholding $452.00
         10. BCL Enterprise Porta Potty $600.00
         11. UI Contributions Unemployment $366.31
         12. Stacey Baumann Accounting $1080.00
5. **Board and committee reports:**
   1. Conservation District Bureau

Kylie Martin presented the Board with the update for DNRC *(see report)*

1. **New Business:**
   1. Field Report
      1. Seanna Torske was unable to make the meeting, but handouts were given to each board member.
   2. 310 – Sunlight Game Ranch
      1. Kylie Martin is still waiting on the actual application, but it was a project completed a few years back that the board members remembered. A motion to approve as a project was made by Steve Schanaman and seconded by Phillip Miller.
   3. Convention Registration
      1. Roy Neal, Jerry Lunde and Phillip Miller would like Kylie to register them for the Convention. Steve Schanaman has already registered himself.
   4. WIS
      1. Paul Bramblett with Fish, Wildlife and Parks came to visit with the board. A motion to hire a site lead was made by Phillip Miller and seconded by Steve Schanaman. Kylie Martin will connect with Tom Wolfe to see when exactly they can hire.
2. **Old Business:**
   1. 310 – Ryan Rigler
      1. A motion was made by Kent Murdock to approve as proposed; the motion was seconded by Austin Pitsch.
   2. 310 – Jim Scott
      1. A motion was made by Steve Schanaman to approve as amended; the motion was seconded by Phillip Miller. Demi Blythe with FWP would like the channel to be dug deep enough so that it can run water year-round.
3. **Other Business:** 
   1. **Winter Meeting Hours:** The board agreed to change the meeting times to 3 p.m.
4. **Public Comment: As there was none, the meeting adjourned at 7:32 p.m.**
5. **The next meeting will be held at 3 p.m. on Thursday, December 7th. Location pending.**