**Regular Meeting**

**Thursday, June 6th @ following WEED District Meeting**

**USDA Office – Hardin, MT**

1. **Call to Order:** The Big Horn Conservation District meeting was called to order by Chairman Roy Neal at 7:16 p.m. at the USDA Office in Hardin, Montana. Other supervisors present was Vice Chairman Steve Schanaman, Treasurer Dan Lowe, and supervisors Jerry Lunde, Phillip Miller and Kent Murdock. Also present was NRCS representative Seanna Torske, Big Horn County Extension Agent Andrea Barry, and BHCD administrator Kylie Martin.
2. **Public Comment:** As there was no response to call for public comment, the chairman proceeded with the meeting.
3. **Approval of Minutes:** Jerry Lunde motioned to approve the minutes as mailed/emailed. The motion was seconded by Phillip Miller; as there was no opposition or discussion, the motion carried.
4. **Officers’ Report:**
   1. Treasurer
      1. Treasurer Dan Lowe presented the Treasurer’s Report. The FIB Checking Account has a balance of $35,000 +/-, the County Account has a balance of $34,135.55, the LHSB AIS Account has a balance of $77,541.04 and the Certificate of Deposits sits at $16,419.20. The following bills were presented:

|  |  |  |  |
| --- | --- | --- | --- |
| GlocalMe | Hotspot |  |  |
| Cincinatti | Liability Ins | $65.00 | Auto |
| IRS | Employment tax |  |  |
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| Montana Dept of Revenue | MT Withholding | $1,121.00 | 1020 |
| Bill Hodges | WIS Supply Reimb. | $307.56 | 1019 |
| Kylie Martin | WIS Mileage | $143.00 | 1018 |
| MT Dept. of Revenue | MT Withholding | $17.63 | 6083 |
| NACD | Dues | $775.00 | 6082 |
| Energy Labs | Fly Creek Sample #1 | $1,603.00 | 6081 |
| Natasha Morton | Employee Contract | $500.00 | 6080 |
| Kylie Martin | Wages | $1,511.77 | 1002 |
| Carbon CD | Tree delivery truck | $229.53 | 6078 |
| Big Sioux Nursery | Trees | $2,772.60 | 6079 |

1. **Board and committee reports:**
   1. Conservation District Bureau – presented to the Boarded the Board with the update for DNRC *(see report)*
2. **New Business:**
   1. Field Report – Seanna Torske presented to the Board
   2. Fly Creek Update
      1. Kylie Martin presented the board with a quick update; her first attempt at gathering samples was rained out and therefore she was only able to collect half of the samples. She went out again with Crystal from Pheasants Forever. Crystal is hoping to take over the sampling in the future. They were unable to find two of Larry Steiger’s wells and will get together a third time to collect those.
   3. Tree Sale Update
      1. There 2700 trees sold this year; the board is in agreeance that our goal with the tree sales is to simply aid in getting roots in the soil. The board was about $500 in the hole this after sales were finalized, but we doubled the amount of trees sold.
   4. AIS Invoice
      1. Dan Lowe motioned to approve the AIS Reimbursement to be signed and sent to FWP. Steve Schanaman seconded the motion; as there was no opposition or discussion, the motion carried.
   5. AIS Update
      1. Jerry Lunde motioned to approve separate meters for both REA and Nemont at the St. Xavier check station. The motion was seconded by Steve Schanaman; as there was no opposition or discussion, the motion carried.
      2. New Employees
         1. Two new employees were hired and trained: Chase Wells and Cameron Tobacco.
3. **Old Business:**
   1. Errors and Omissions
      1. The board is in agreeance to double check if we are covered, and if not, Kylie will connect with Cincinatti to gain coverage.
4. **Other Business:** 
   1. **AIS Funds**
      1. Dan Lowe motioned to transfer $16,000 from the AIS account back into the FIB account. This money was reimbursed for AIS purposes.
5. **Public Comment: None**
   1. **As there was no public comment, the meeting was adjourned by Chairman Roy Neal at 8:30 p.m.**