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724 West 3rd Street,
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REGULAR MEETING
December 12, 2019

Chairman Roy Neal called the regular district meeting to order at 2:50 pm at the USDA building in Hardin. Additional supervisors present were Dan Kern, Phillip Miller, Kent Murdock, Jerry Lunde, and Dan Lowe. Also present were Carter Miklovich, Associate Supervisor; Maria Hopkins, BHCD District Administrator; Molly Masters, MSU Extension Agent; and Shalaine Watson, NRCS District Conservationist.

Dan Kern and Jerry Lunde were reappointed as urban supervisors for the City of Hardin and completed their Oath of Office.

Following discussion Steve motioned, seconded by Dan K, to amend the mailed November 7th, 2019 minutes to add that Roy Neal arrived 5 minutes after the start of the meeting and assumed the chair. Motion carried – unanimous.

Dan L. presented the treasurer's report. The checking account has \$ 36,981.58; the county account as of 11/30/2019 has \$ 8,809.29. The following bills were presented:

MT Dept Revenue	\$45.00	November 2019 State Withholding
Maria Hopkins	\$1,766.44	Mileage and Expense Reimbursement (Miles City AIS Meeting, MACD Convention, AIS Summit)
Cincinnati Insurance Company	\$70.00	Liability Insurance Premium
Payroll	\$1,490.79	November 2019 Wage
Steve Schanaman	\$443.02	MACD Annual Meeting

Following discussion, Phillip motioned, seconded by Kent, to approve the report and pay the bills presented. Motion carried – unanimous.

Maria presented a quote from Stacy Baumann for her payroll services. The accountant will complete payroll for about \$830 for the year. Dan L. motioned to have Stacy complete the district's payroll, Jerry seconded. Motion carried – unanimous.

Dan L. mentioned that he will be able to attend more meeting as the treasure now that his personal schedule has changed. It was discussed adding a 3rd signer to the business checking account and increasing the checks and balances on the district finances based on recommendations from a breakout session at MACD Convention. Phillip motioned, seconded by Kent to add Steve as the 3rd signer on the account and add Dan K as a recipient of bank statements. Motion carried – unanimous.

Lodge Grass FFA is working on building wildlife ramps. They were delayed due to the school parking lot being repaired and the shipping company not delivering the steel due to the work. No action taken.

Maria presented the updated annual work plan. The annual work plan will run from January 1st to June 30th and then run 12 months to match with the district new fiscal year. Jerry motioned, seconded by Dan K. to approve the annual work plan and update it again in a few months to match the new fiscal year. Motion carried – unanimous.

There were no new Conservation Compliance Plans to present. No action taken.

Steve presented the option to start a watershed group for the Big Horn River. At MACD Convention Steve and Maria met with Dan Rostad with the Yellowstone River Conservation District Council who presented the idea. Steve suggested inviting Dan and Laurie Zeller to the next meeting so they could answer questions and guide the board on the decision. Tabled until next meeting.

Maria shared that the district was awarded the addition administrative grant funds to increase office hours to 32 hours per week. No action taken.

Maria presented the 2019 Reserved Water Annual Report. Dan L. motioned seconded by Steve to approve the report and send to DRNC. Motion carried – unanimous.

The Ventenata Control Grant (23G-19-3612) was extended a year. Dan L. motioned, seconded by Dan K to sign the amendment and submit to DNRC. Motion carried – unanimous.

Maria presented the Ventenata Control Grant 2019 Status Report and invoice. Jerry motioned, seconded by Kent to approve the report and sign the invoice. Motion carried – unanimous.

Maria presented the Groundwater Recharge (23G-18-35-94) Grant 2019 Status report and invoice. Dan K motioned, seconded by Phillip to approve the report and sign the invoice. Motion carried – unanimous.

Maria presented the Soil Health Grant (23G-14-3341) Final Report and invoice. Steve motioned, seconded by Jerry to approve the report and sign the invoice. Motion carried – unanimous.

Maria presented the option to apply for soil health funds from McCone CD. Steve motioned, seconded by Kent to apply for the funds to continue the cover-crop cost share program. Motion carried – unanimous.

Maria presented the Dirt to Soil mini-grant (23G-14-3341) Final Report and invoice. Jerry motioned, seconded by Dan L to approve the report and sign the invoice. Motion carried – unanimous.

NACD Convention will be February 8th – 12th in Las Vegas. Steve, Dan L, and Maria would like to attend. Maria will register them for the conference.

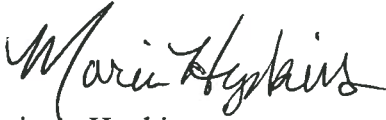
The board reviewed the following DEQ public notices and had no comments: MT-19-25, MT-19-23, and MT-19-26. No action taken.

The Soil Symposium will be February 4th and 5th in Billings. No action taken.

Shalaine reviewed the field office report. No action taken.

As there was no response to a call for public comment and no further business to come before the meeting the chairman declared the meeting adjourned at 4:00 p.m.

Respectfully submitted,



Maria A. Hopkins
District Administrator

APPROVED: 

