**Regular Meeting**

**Thursday, February 1st - FOLLOWING Local Work Group @ 1 p.m.**

**Big Horn County COURTHOUSE – Hardin, MT**

1. **Call to Order:** The Big Horn Conservation meeting was called to order by Chairman Roy Neal at 2:25 p.m. Board members present was Vice-chair Steve Schanaman, Treasurer Dan Lowe, supervisors Phillip Miller, Kent Murdock and Jerry Lunde and associate supervisor Bill Hodges. Also present was NRCS representative Seanna Torske, BHCD admin Kylie Martin and Velma Gentry.
2. **Public Comment:** As there was no response to call for public comment, the chairman proceeded with the meeting.
3. **Approval of Minutes:**  When administrator Kylie Martin mailed the minutes, the copy machine missed a page and therefore the minutes mailed were incomplete. Kylie was able to pull the emailed minutes up and read allowed so that Dan Lowe could motion for approval as emailed. The motion was seconded by Jerry Lunde. As there was no opposition or discussion, the motion carried.
4. **Officers’ Report:**
	1. Treasurer
		1. Dan Lowe presented the Treasurer’s Report. The FIB Checking Account has a balance of $80,152.67. The County Account has a balance of $30,458.17, and the Certificate of Deposit’s has a balance of $16,419.20. The following bills were presented:
			1. BHCD NACD Registration $685.00
			2. BHCD Dan Hotel $1,926.78
			3. BHCD Dan Flight $545.21
			4. Kylie Martin Wages $1,534.21
			5. Kylie Martin MACD Reg. Reimbursement $870.00
			6. Montana State Fund Unemployment Ins. $506.94
			7. The, Briefs AIS and Tree Ad $140.80
			8. Stacey Baumann Accounting $975.00
			9. Beartooth RC & D Annual Dues $275.00
			10. Dept. of Revenue MT Withholding $59.00
		2. Dan Lowe motioned for the bills to be approved as presented, and the motion was seconded by Phillip Miller. As there was no opposition or discussion, the motion carried.
5. **Board and committee reports:**
	1. Conservation District Bureau
		1. Kylie Martin presented the Board with DNRC’s January update.

Kylie Martin presented the Board with the update for DNRC *(see report)*

1. **New Business:**
	1. Field Report
		1. Seanna Torske updated the Board with NRCS’s January update.
	2. Annual Civil Rights/Equal Opportunity & Cooperative Agreement (NRCS)
		1. Seanna Torske went over the agreement held between NRCS and BHCD. The agreement was approved and signed by all supervisors present. Kylie Martin will scan the agreement to Seanna.
	3. Fairgrounds MOU approval & signature
		1. Kylie Martin presented the board with an MOU for the fairgrounds. A motion was made to approve the MOU with amendments made by Jerry Lunde and seconded by Steve Schanaman. As there was no opposition or discussion, the motion carried.
	4. WIS Contract Review
		1. The Board will take home the draft contract and get back to Kylie any amendments they would like made.
	5. AFR Signature
		1. A motion to approval of the annual financials was made by Phillip Miller and seconded by Dan Lowe. As there was no opposition or discussion, the motion carried.
	6. Letter to Gianforte approval
		1. Phillip Miller would like a letter written to Governor Gianforte requesting assistance from law enforcement. A motion to approve the letter was made by Steve Schanaman and seconded by Jerry Lunde. As there was no opposition or discussion, the motion carried.
	7. Upcoming Dates:
		1. Soil & Health Symposium: 2/6 thru 2/8
		2. NACD Convention: 2/10 thru 2/14
		3. AIS Pre Season: 2/27 thru 2/28
			1. A motion to send Kylie, Bill Hodges and Phillip Miller was made by Steve Schanaman and seconded by Jerry Lunde. As there was no opposition or discussion, the motion carried.
		4. AIS Field Training: 3/23 thru 3/24
		5. AIS Hardin Open: 4/12 or 4/13
2. **Old Business:**
	1. 310 – Sunlight
		1. Darryl Dooley resubmitted his prior 310, changing it to a maintenance submission and adding a site. The Board approved the original as submitted and approved the addition as a project. Kylie Martin will set up a site visit for the additional location.
	2. Updates:
		1. Area IV Luncheon: 1/26/24
			1. Kylie Martin updated the Board on the Area IV luncheon in Billings. One of the items discussed was an upcoming Area Team Building activity. The date agreed upon was April 4th, which happened to land at Big Horn’s Board Meeting for that month. Kylie Martin requested the meeting be moved to Wednesday, April 3rd. The Board agreed unanimously.
3. **Other Business:** Elle Ross with the Hardin Food Bank visited with the Board about a project she wants to do at the School Farm. Velma Gentry and her son joined the meeting to discuss planting trees on their property post fire.
4. **Public Comment:** As there was none, Chairman Roy Neal called the meeting adjourned at 4:32 p.m. The next meeting will be held at 3 p.m. on March 7th at the USDA Office in Hardin.